

Appendix 3: Award Criteria

(Section 7.1 of these Instructions)

1. If the award criteria below indicate that the Notional Tender Total will receive 100% Weighting then the Award Criterion for the contract shall be lowest price only. Where other award criteria are included and the Notional Tender Total receives less than 100% Weighting then the Award Criterion for the contract shall be Most Economically Advantageous Tender (MEAT).

The award criteria are as follows:

<u>Criterion</u>	<u>% Weighing</u>
Notional Tender Total (from Volume B)	40%
Tenders must achieve a minimum overall score of 360 marks from 600 marks for qualitative criteria to qualify (See also Suitability Qualification Questionnaire)	
Quality Criteria 1 (Subject to Formula Marking):	30%
	%
Management & Personnel (300 marks available)	
Sub-Criteria to Quality Criteria 1 (not subject to formula marking):	
Tenderers must provide a one page Curriculum Vitae for senior management staff that will administer both on and off site, any contract awarded under this Framework stating their job title, qualifications, length of service, and relevant experience. Add additional pages if necessary. CVs to be submitted for the following personnel	
1. Project Director / Contracts Manager (75 marks available)	
2. Project / Site Supervisors (75 marks available)	
3. Directly employed Qualified Tradesmen (75 marks available)	
4. Health & Safety Co-Ordinator (75 marks available)	%
Quality Criteria 2 (Subject to Formula Marking)	30%
Quality Control (300 marks available)	%
Sub Criteria to Quality Criteria 2 (not subject to formula marking)	
Description of how Quality Control would be implemented to ensure that the standards set	

out in the contract would be achieved and how regular progress will be maintained taking account of the response maintenance call-out and general works requirements of the contract. Evidence should be provided of previous satisfactory delivery of service using the systems described below in similar contracts. Fingal County Council reserves the right to contact relevant contracting bodies or authorities to seek clarification relating to same.

1. I.T systems for task recording, tracking and management; (75 marks available)

2. I.T. systems for task costing and invoicing; (75 marks available) %

3. Emergency response time management proposals; (75 marks available)

4. Waste management proposals (75 marks available)

%

100%

2. The score for Notional Tender Total will be assessed as follows: Each tender will be given a score using the following formula:

$$S = \left(\frac{H - T}{H - L} \right) \times M$$

where

S is the score to be given to a tender for the criterion “Notional Tender Total”

T is the Notional Tender Total derived from the tender in question

L is the lowest Notional Tender Total from the compliant tenders received

H is the highest Notional Tender Total from the compliant tenders received

M is the maximum score for the criterion.

3. [For each criterion other than “Lowest Notional Tender Total” each tender will be given a provisional score. The final score to be given to each tender for the criterion will be derived from the following

$$S = (1 - (\frac{H - T}{H - L})) \times M$$

where

S is the final score to be given to a tender for the criterion.

T is the provisional score awarded to the tender in question for the criterion

L is the lowest provisional score awarded to a compliant tender for the criterion.

H is the highest provisional score awarded to a compliant tender for the criterion.

M is the maximum score for the criterion in question³.

- (4) The tenders with the highest overall score will be the most economically advantageous. If there is a tie, the tender(s) with the lowest “Notional Tender Total” will be the most economically advantageous among the tied tenders.

³ This is proposed for consideration as a way of making maximum use of the range.